

Santa Barbara City College  
Admissions & Records

*CSN International Students Authorization Release*

Student's Name (please print) \_\_\_\_\_  
*Last First Middle Initial*

K \_\_\_\_\_ Phone \_\_\_\_\_ Previous Names (if any) \_\_\_\_\_

\*I hereby authorize Santa Barbara City College to release the following information from my SBCC academic records to:

\_\_\_\_\_  
*Please Print: Third party (individual, company, organization)*

**(please check)** All CSN enrollment verifications Will Be emailed to the student's SBCC Pipeline Email only.

- Current enrollment information, Semester \_\_\_\_\_
- Past enrollment information, Semester(s) \_\_\_\_\_ Year \_\_\_\_\_
- Other (specify) \_\_\_\_\_

**Office use only**  
ID Verified \_\_\_\_\_ Date \_\_\_\_\_

Signature *X* \_\_\_\_\_ Date \_\_\_\_\_

- Requests will be processed within **5-7 business days** and in the order in which they are received.
- Verifications will not be released until all financial obligations to the college have been cleared.
- Verification letters left in Admissions & Records for more than thirty (30) days will be discarded.
- Picture ID Required.** State and Federal regulations prohibit release of information without the student's written authorization.