Santa Barbara City College
Admissions & Records

CSN International Students Authorization Release

Student’s Name (please print) _______________________________________________________________________

K __ __ __ __ __ __ __ __ Phone _____________________ Previous Names (if any) ___________________________

*I hereby authorize Santa Barbara City College to release the following information from my SBCC academic records to:

___________________________________________

Please Print: Third party (individual, company, organization)

☐ Current enrollment information, Semester ________
☐ Past enrollment information, Semester(s) _________ Year _____
☐ Other (specify)____________________________________

☐ (please check) All CSN enrollment verifications Will Be emailed to the student’s SBCC Pipeline Email only.

Office use only
ID Verified ___________ Date ____________

Signature X ______________________ Date __________

• Requests will be processed within 5-7 business days and in the order in which they are received.
• Verifications will not be released until all financial obligations to the college have been cleared.
• Verification letters left in Admissions & Records for more than thirty (30) days will be discarded.
• Picture ID Required. State and Federal regulations prohibit release of information without the student’s written authorization.